

**Minutes of the
Board Meeting of Walking on Air held on the
16th October 2024 at 19:30 on ZOOM.**

Attendees:

Dave Tuttle	Chairman, Director.
Peter Clayton	Treasurer, Director.
Derek Storey	Director.
Jim Cook	Director.
Garry Simpson	Director.
Andrew Gordon	Secretary, Director.

1. Apologies:

Maria Duncan	Director.
Clare Johnstone	Director. (Full update on previous actions provided prior to this meeting).
Alan Carbray	Director. (Full update on previous actions provided prior to this meeting).

The Chairman welcomed all to the meeting.

2. Approval of minutes of last meeting.

The Treasurer approved the minutes of the previous meeting held on the 11th of September 2024. Seconded by the Chairman.

3. Matters arising.

- a) Secretary to ask Sally to publish WoA minutes on to our website. The board agreed that the previous 6 months of board meeting should be available on the website. Also, the instructions for the changeover of the hand controls on WA1 be available on the website. **Action:- Secretary.**
- b) Treasurer still to forward ten copies of the WoA trifold to Spinal Injuries Unit at QE Hospital, Glasgow. Jim Cook volunteered to send the trifolds to the SIU in Glasgow. **Action;- Jim Cook.**
- c) Treasurer reports pilot weighing scales are now stored in briefing room. A notice to be placed on the scales to keep the area clear. **Action:- Treasurer.**
- d) Treasurer still working on the draft letter to Reiner Kipp, SGU Chairman, proposing that front hand controls are fitted to LOV. **Action:- Treasurer.**
- e) Treasurer reports he has forwarded application for funding of a parachute for WoA to the Lady Marion Gibson Trust valued at £2,500. Treasurer to monitor **Action:- Treasurer.**
- f) Treasurer to check if the WA1 location is being displayed in the clubhouse TV monitor. Derek reported that DRV does not display its location on the clubhouse TV monitor either. Otherwise both FLARM units work in flight identifying other aircraft on potential collision course. **Action:- Treasurer.**
- g) Criteria for WoA membership reviewed following Derek Storeys Document (Attached) and the Treasurers short paper on the subject. The meeting accepted that the Equalities Act of 2010 provides the framework for defining disability and that the decision on a person's disability should be left to recognised authorities as described in Derek's document. Derek asked the board to comment and respond to the document. Treasurer wondered if apply the same criteria for membership to air-ex flights? He thought we don't need to. **Action:- All board members.**
- h) Treasurer reported no response yet from his e-mail to the BGA on their Disability access group initiative. **Action:- Treasurer and Sec.**

Alan Carbray reported (pre meeting) that the article he wrote relating to his first solo flight will be sent to Graeme at Perth & Kinross Disability Sports Organisation (P&KDSO) and copies of the article will be

provided to P&KDSO members. He will also be researching various publications where we may have the opportunity to promote WOA to other non-experienced potential new WOA members.

Action:- Alan Carbray.

i) Alan reported (pre meeting) that Graeme from P&KDSO did visit WoA, and he was highly impressed with WoA, and the services offered to disabled people enabling them the opportunity to learn to fly gliders. Graeme even became a temporary ground handler and got involved with the operations of the morning. He confirmed that he would highlight WOA to P&KDSO. **Action:- Alan Carbray.**

j) Clare reported (pre meeting) that the potential new helper is still interested, but immediately afterwards he became immobilised with a foot infection. He is doing better now, Clare reported that she will enquire again. Clare also reported that Club member Viktor Nemes was interested in volunteering with us but just for a single day. Clare explained the restrictions of the Disclosure forms and everything, he is still on board to push gliders and drive mules but needs to find a day he is useful in doing that.

Action:- Clare Johnstone.

k) Clare reported (pre meeting) progress on the card reader. It is set up, it works, Alan Carbray and Clare are fully set up and payment have gone through. Clare has the details to set up the Treasurer but have yet to do that with the Treasurer.

Action:- Clare Johnstone.

l) Treasurer reports the Annual inspection of WA1 has now been completed by Dave Coats and volunteers. The main wheel bearing was replaced, and new disk pads fitted to the wheel brake assembly. Dave Coats will also try to move the WA1 ARC and annual inspection to take place in between January and March.

4. **Chairman's report.**

The Chairman as always thanked all the Instructors, Board members and Helpers for their ongoing work in support of WoA.

5. **Treasurer's report.**

Treasurer reported the following:-

- i. Accounts completed and lodged with Companies House and OSCR.
- ii. Funds on Deposit: £37,000 earning £1,340 interest per annum.
- iii. Current Account: £1,450.
- iv. Expecting £5,000 from Colin Steward's will.

Treasurer reports that he will complete the Gift Aid documentation at the end of the year.

Action:- Treasurer.

6. **Secretary's report.**

No report this meeting.

7. **Engineering report** (including current WA1 availability).

- Treasurer reported WA1 serviceable.
- New batteries fitted.
- Annual inspection completed.
- T/S unserviceable in front cockpit only.

Post inspection, the treasurer reported that the glider suffered minor damage as it was being pushed back into the hangar. The hangar door damaged the trailing edge of the aileron. Inspected and repaired by D Coats, paint applied and certified as airworthy.

8. **Future of Walking on Air post 2024 flying season.**

Clare reported (pre meeting) that she has started chatting to members about what they think this means for them - work in progress!

Action:- Clare Johnstone.

9 **PVG and Disclosures.**

Garry reported that he was now ready to start the disclosure process. He recommended that WoA start the disclosure process with board members who interface directly with pilots to iron out any initial problems with the disclosure process. The meeting agreed to start the disclosure procedure with the following Five board members.

- Jim Cook.
- Derek Storey.
- Peter Clayton.
- Maria Duncan.
- Dave Tuttle

Garry explained that three forms of identification are required, of which one must be photographic. Then the “on-line” procedure will commence. Garry will forward an e-mail to all providing full instructions and links. At the end of the disclosure process, a copy of the Disclosure Certificate will then be issued.

10. Any other competent business.

Derek Storey informed the meeting that ground crew entitled to a free flight at the end of the day were not always getting a flight as they were often too exhausted. Derek asked if the board have any ideas how we can improve this situation?

Action:- Board Members.

Derek also reported that a few people were getting upset at the lack of winch drivers. (At this point, Clare joined the meeting on ZOOM). It was suggested that WoA helpers could volunteer as trainee winch drivers. Peter Clayton and Derek Storey expressed interest in volunteering. Clare informed the meeting that Wendy Carmen, a new WoA member has already volunteered as a winch driver.

The Treasurer asked about Christmas Cards for our dedicated helpers. The board agreed and a need for a suitable photo for the card was identified. Derek and Peter agreed to look for a suitable photo. The meeting discussed whether the Christmas cards should be electronic and send via the web or traditional paper and card and posted via the Royal Mail. The meeting felt that traditional cards were the way to go, although the traditional mail address of members were held by the SGU who were reluctant to release these address's due to privacy concerns and data protection legislation. It was suggested that WoA could prepare the cards, place them in envelopes with the recipient's name on the envelope and a postage stamp and then pass the envelopes to the SGU to be addressed and then posted out.

11. Date of next meeting.

20th November 2024 at 19:30 via ZOOM.

Andrew Gordon,
Secretary WoA,
16th October 2024.