

Minutes of the Board Meeting of Walking on Air

held on 12th August 2025 by Google Meet

Attendees:

Peter Clayton. Director, Treasurer.
Clare Johnston. Director.
Derek Storey. Director.
Jim Cook. Director.
Andrew Gordon. Director, Secretary.

Apologies:

Dave Tuttle. Chairman, Director.
Maria Duncan. Director.
Garry Simpson. Director.

2. Approval of the minutes of the last meeting, held on 27th May 2025.

Derek Storey approved the minutes of the previous meeting, seconded by the Treasurer.

3. Matters arising:

- a) Derek reports that the old scales he had tried to sell on E-bay, but there was no interest. The scales have now been dumped at the local recycling centre.
- b) Derek confirmed that a battery has been purchased for the inflatable lifting cushion compressor, but Derek reports that there is no on/off switch. A written procedure explains the operation of the new battery set up.
- c) Treasurer reported that we are still awaiting the 2024 accounts approval from the accountants. Treasurer agreed to chase accountants. **Action: -Treasurer.**
- d) Clare reports that there is no interest in a “Feshie Expedition this year.
- e) Derek Agreed to organise the procurement of 2 new WoA banners for display at the entrance to the airfield. **Action: - Derek Storey.**
- f) Clare reported that she is researching costs for WoA pamphlets and the new car stickers at a cost of £48:07p have been procured. Treasurer to still arrange payment. **Action: -Treasurer.**
- g) Clare reported back on her meeting with Emily Skilton. Clare stated that she is happy to run the “feedback@WoA” site where people can report any complaints they may have. Clare also summarised the problems with the SGU and WoA having policies that are different and what happens if someone contravenes a policy. Clare suggested 2 potential solutions: -
 1. Develop a procedure to resolve any policy contraventions by individuals.
 2. Ensure that both the SGU and the WoA have the same worded policies.This subject will be discussed at the next board meeting.
- h) PVG clearances update not available as Garry was unable to attend the meeting. Jim and Derek reported that they have completed the PVG clearance procedure. Clare also reported that Emily Skilton’s organisation may be able to help in this process. Secretary agreed to write to Garry for an update. **Action: - Secretary.**
- i) Treasurer reports that the SGU want to make some changes to the SGU/WoA operating agreement. 2 SGU suggestions have been accepted while a third suggestion was not accepted. Treasurer awaiting SGU response. **Action: - Treasurer.**

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4. Chairman's report:

No report this meeting.

5. Treasurer's report:

- a). Treasurer reports bonds valued at £40,000. First bond £22,000 matures 21st Sept earning 3.1% interest. The second bond matures in April 2026.
- b). Current bank account has circa £6,000 in it. WoA still owes the SGU £2,000 for the new parachute.
- c). WoA earning around £300 to £400 a month from the SGU for the use of WA1.
- d). Pooleys commission of £1,189 for year to July 2025 received.
- e). WoA account with the SGU also at circa £6,000 credit.
- f). Treasurer confirms that the accounts are with EQ. Once accounts are approved, we file the accounts with Companies House and then can set a date for the AGM.

Action: - Treasurer & Secretary

6. Secretary's report:

WoA electronic records (167 documents in 14 folders) has been organised on to flash drive and will be posted (by Royal mail) to Clare for updating to the digital asset store via once the secretary arrives in a town with a post office. **Action: - Secretary & Clare Johnston**

7. Engineering report:

- a). WA1 reported fully serviceable.
- b). FLARM working. Not switched on previously.
- c). Annual Inspection of WA1 due next month - in hand. Derek agreed to blank off a Friday flying day for the inspection. **Action: - Derek Storey.**
- d). Treasurer requested that flying this Friday (15th Aug) be delayed to 11:00hrs as he has a WoA member to pick up.

8. Pilot owner maintenance list

Clare reported that WoA need to own and approve a list of members authorised to carry out specified maintenance tasks on WA1. Board members, Instructors, Pilots and helpers can all be on the list once authorised as competent to carry out the specifies maintenance tasks. Derek agreed to take on this task. **Action: - Derek Storey.**

9. Future of WoA. Not discussed at meeting, end of year review only.

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10. Any Other Competent Business:

a). Treasurer confirmed with the board that we are happy with the information he is to send to the Scottish Charity Regulator to meet their request for more information.

b). Treasurer reported that an US based disabled pilot has written to WoA enquiring about the possibility of a flight during his trip to the UK. Derek suggested that we invite him to visit Portmoak to have a look around and discuss what we may be able to offer.

Action: - Treasurer & Derek Storey.

c). Treasurer reported that 2 AirEx flights last month cost £39:70p per aerotow along with a £6 day membership fee. He explained that WoA charge £75 per AirEx flight. This leaves little room for earnings from the AirEx flights. After discussion it was agreed that WoA should maximise winch launches and limit aerotows to 2000 feet if winch launch is unavailable.

Action: - Treasurer.

d). Clare informed the meeting that she has been in contact with a charity who are interested in AirEx flights for around 6 disabled people. It is believed that the AirEx pilots will have no problem getting into the aircraft. The Meeting consensus was that we can try to do this as a one off if we can get an instructor firstly and then a helper or two. The meeting was hopeful that we can fit them in.

Action: - Clare Johnston.

11. Date of Next Meeting:

Tuesday 23rd September 2025 at 7pm.

Andrew Gordon. Secretary, WoA.

12th August 2025.